How to purchase Duuo Gig Insurance.





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You've just secured your gig with FixIt, congrats! Now it's time to purchase gig insurance coverage from Duuo.

It only takes 5 minutes! Let us show you how it's done.

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1. After securing your gig with FixIt, you'll receive an email with a link to Duuo's <u>Handyman Services page</u>. Once you get there, Click "sign up & get coverage".





2. After signing up and receiving your confirmation email, click the "confirm email" button and you'll be ready to get a Duuo quote!

3. Log in to your new Duuo account and select "I am a gig worker" from the landing page.





4. On the "Your platform" screen select the FixIt logo.

5. Let us know where and when your gig will take place.

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|--|----------|--------------------|------------------|---------|------------------|------------------|----------------------------------|-----|
| Date 💿 | | | | | | | | |
| Use the calendar be daily policies, which | low to s | elect ti purcha | he dat ased u | e of yo | ur gig. month | Pleas s in ad | e note that we only of vance. | fer |
| any poneta, which | and the | p en el le | | p +2 0 | | | | |
| | R | | lul | v 20 | 20 | | 2 | |
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| | 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| | | | | | | | | |

Tip: Duuo only offers daily policies. If you're planning to work a multi-day gig, you'll need to purchase a new policy for each day you require coverage.

6. Let us know what activities you'll be conducting! Read through the excluded activities then select **all** work you'll be completing in a day. The daily rate tab at the bottom of the screen will show you the cost.

| Appliance repair | |
|------------------------------|-------|
| Electrical work | |
| Flooring & carpet services | |
| Furniture assembly or repair | |
| Garage door repair | |
| Handyman services | |
| Heating & cooling (HVAC) | |
| ily Rate 🕜 | \$5.0 |



7. When you get to the "Price Details" screen, scroll down to learn more about your coverages and read the Duuo disclosure. If you need to make a change, click "edit" to be taken back to the "Your platform" screen.

Tip: You won't be able to proceed unless you've read and accepted our disclosure and agreed to our terms of service! You'll only ever have to accept the Duuo disclosure once.

8. You're almost finished! Just let us know a few more details and you'll be ready to purchase your coverage.

Tip: It's helpful to give your gig a name, so you can tell the difference between all the jobs you'll be working on any given week.

Send proof of insurance 💿

Your platform may require confirmation of coverage before allowing you to conduct your gig work. Should you choose to send confirmation of coverage directly to your platform, please note we will also inform them if you cancel your policy prior to or during your scheduled gig work.

I consent to priving my confirmation of coverage sent directly to my platform.

9. FixIt requires proof of

insurance, so with your consent, we will automatically send it over to the platform, so you don't have to worry about it! Click the box that says, "I consent to having my confirmation of coverage sent directly to my platform." and we'll take care of the rest.

10. Simply enter your payment information and you're all set! We'll send you a confirmation email to let you know that you're covered.

Looking for additional help? Our friendly support team is always on-hand to provide assistance! Send us a message through our website or email us at <u>info@duuo.ca</u> to get in touch.

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